

NTC Grant Application Project Proposal Guidelines

A successful project proposal will:

- Comprise one single-spaced page with 12 pt. type.
- Conform to a basic four to five-paragraph structure: introduction, background and significance, research design, conclusion.
- Introduce the topic to a general reader and explain why it matters.
- Identify a research “problem,” that is, the issue your research will contribute to or address
 - If this is unfamiliar territory, please meet with a URAF research advisor. We are here to help!
- State a clear research question
 - This must be a question that you genuinely cannot answer without conducting the research.
- Suggest the significance of your potential findings to your field or discipline. (The “so what?”)
- Briefly describe your research design
 - Identify the data you plan to collect and suggest some method for analyzing these materials
- Identify your goal or final deliverable
 - A research paper, a thesis, an abstract, a presentation, an art exhibition, a theater performance, etc.
- Explain the relevance of the project to the candidate’s future goals
- Detail the specific aspects of this design that NTC funding will contribute to.
- Avoid jargon and technical or disciplinary-specific language
 - Define these terms or find common synonyms.
- Share your enthusiasm.
- Include citations only when you critically engage the source you are referencing (disagree with or expand on).
 - Citations are NOT required, but if you must cite material that is someone else’s opinion, controversial, or subject to interpretation, you may use a second page for up to five sources.
- Be 100% your work.